Tambrey Primary School

School Board Agenda

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| Date: | Wednesday 6th September | CHAIR: | Aaron Bruce |
| time: | 1800hrs | MINUTES: | Aaron Bruce |

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| Attendees: | **Chair:** Aaron Bruce  **Principal:** Shiona Hobart  **Staff Representatives:** Helen Cusworth  **Parent Representative Members:** Brad Davy, Kym Farrugia  **Community Members**: Aaron Bruce, Tiffany Wardill, Megan Barcock  **Guests**: N/A |
|  | **Apologies:** Nick Baker, Rykia Blanco |

| **ITEM REF** | **ITEM** | **LED BY** | **FOR INFORMATION / DISCUSSION / DECISION** | **ACTION REQUIRED & TIMELINE** |
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|  | **Welcome**  **Apologies**  **Acceptance of previous minutes**  **Conflict of Interest**  **Celebrations** | **Aaron / All** | **Celebrations**: Book Week Parades, Faction Carnivals, Parent Survey Results, Berry Street training, Swimming Lessons, WAPPA, Hub, Furniture, New Interactive panels, NQS, 3 staff declared winners at Karratha Network Education Excellence Awards  **Previous minutes: Role of Board Chair** | * Well done to the many involved in these successes |
|  | **Board National School opinion Survey** | **Aaron** | The Board reviewed the results of the 2023 School Board Self-Assessment survey. The survey is intended to determine if the Board is operating correctly and seeks to identify areas of improvement. The Board is very proud of the results which demonstrate an overall average score of 4.53 out of 5. This year we have been able to compare the results of the three surveys since 2020. The Board has closed the gaps that were identified in 2020 and has sustained positive scores in all areas. The areas for focus are Board member succession planning, more strategic conversations and ongoing development of Board members.  The table below summarises the survey scores since 2020. | * Focus areas to be included in next meeting agenda |
|  | **Parent National Opinion Surveys** | **Shiona** | The Board reviewed the results of the 2023 Parent National Opinion Survey. We received 148 responses which is up from the 128 responses in 2022. The Board wishes to thank the parents who shared this very important feedback. The Board is very proud of the 2023 results which saw a higher average score in all 20 questions. The total average score improved from 4.21 to 4.48 out of 5. The comments were overwhelmingly positive and encouraging, specifically regarding the quality education and care that our teachers provide our children. We also heard the improvement feedback around the P&C, canteen, cross walk, carparks, and the athletics carnival. We will work with parents to understand these matters further. |  |
|  | **NAPLAN Analysis** | **Helen/Nick/**  **Shiona** | The Board reviewed to 2023 NAPLAN results. The data presented is from students in Year 3 and 5 across the subjects of numeracy, reading, and writing. Recent changes in assessment banding limit our ability to make longitudinal comparisons, but we can compare to like-schools\*\*.  The tables below summarise the 2023 NAPLAN results.      By taking the raw data from the assessments that were completed and then investigating further, this data was then drawn from a range of data suites available to us. We can then develop a line of inquiry into interrogating our Whole School Evidence Based learning programs using this data and decide as to whether we investigate the need to engage other programs, or validating our existing programs, or to consolidate and further develop existing intervention programs and data collection in conjunction with Naplan.  The data presented will be made available to classroom teachers and Committees in a more detailed format within the SAIS dashboard collaborative sessions and DoE’s Schools Online suite. The purpose of which is to then develop and set targets for leading academic improvement, raising attendance, acknowledging transience and developing ways to engage our vulnerable students and add year on year on growth socially, emotionally and academically to every student at Tambrey Primary School.  \*\*Like schools are those that have a similar ICSEA rating. ICSEA (Index of Socio-Educational Advantage) is a scale that identifies the social-educational advantage of a school. The factors that contribute to ICSEA are parents’ occupation, parents’ level of education, aboriginal status of students, and geographic location of the school. |  |
|  | **Principal Report** | **Shiona** | Shiona presented the Principal’s Report.  Principal’s Report can be found online.  <http://tambreyps.wa.edu.au/whats-happening/principal-updates/> | * No action |
|  | **Financial Update** | **Shiona** | The Board reviewed the Operational budget and minimum expenditure obligations. Tambrey is tracking very well against the 2023 budget. | * No action |
|  | **Strategy and Development:**  **Board Succession Plan** | **Aaron** | The Board had a brief discussion about Board member succession planning. This has been identified as an improvement area. We took the action to consider community members, parents and staff that may complement our Board and bring this topic higher up the agenda for next Board meeting. | * Add higher up next meeting agenda. |
|  | **Tiffany Wardill Resignation** | **Aaron** | This week we sadly received the Board resignation from Tiffany Wardill who is moving interstate for a new job opportunity. The Board thanks Tiff for her incredible support as the School Chaplain and for her positive contribution to the Board. The Board will discuss options for replacing Tiff in line with our succession planning discussions.   |  |  |  |  | | --- | --- | --- | --- | | Name | Represents | Start Date | End Date | | Shiona Hobart | Principal | Term 3 2020 | No Expiry | | Nick Baker | Staff | Term 1 2022 | Term 1 2024 | | Helen Cusworth | Staff | Term 1 2023 | Term 1 2025 | | Jess Clarke | Parents | Term 1 2022 | Term 1 2024 | | Rykia Blanco | Parents | Term 1 2022 | Term 1 2024 | | Brad Davy | Parents | Term 1 2023 | Term 1 2025 | | ***Kym Farrugia*** | ***Parents*** | ***Term 2 2023*** | ***Term 1 2025*** | | Aaron Bruce | Community | Term 1 2023 | Term 1 2024 | | ***Megan Barcock*** | ***Community*** | ***Term 2 2023*** | ***Term 1 2025*** | | ~~Tiffany Wardill~~ | ~~Community~~ | ~~Term 1 2023~~ | ~~Term 1 2025~~ | | * Board to continue succession planning discussions |
|  | **General Business** |  | The Board viewed the amazing recruitment video that was produced by Zoe Thorpe that shows the true beauty of the Pilbara and what is on offer when you join Tambrey!  The Board discussed the role of Board Chair and it was determined that a parent or community member is more appropriate than a staff member to fill the role. Nominations are still open. | * No action |

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| next meeting: | Board Meeting Wed Nov 1st | MEETING CLOSED: | 1955hrs | SIGNED: |  | 06/09/2023 |
| Chairperson | Date |