



Tambrey Primary School  
P&C Association Incorporated

Lot 4225 Tambrey Drive, Karratha WA 6714

**AGM Meeting Minutes**

Date held	14 <sup>th</sup> February 2017	Location	TPS Staff Room	Meeting Opened	7:30pm	
Attendees	1. S. Dale 7. C. England 13. J. Chuma 19. A. Mansfield	2. N. Hemmett 8. J. Hill 14. L. Lobato	3. C. Pianta 9. J. Alexander 15. L. Morris	4. S. Winfield 10. L. Bruce 16. A. Oosthuizen	5. K. Ferris-Dutton 11. A. Morley 17. L. Gillon	6. M. Dutton 12. A. Pilkington 18. J. Murphy
Apologies	1. K. Kammerer	2. A. Ballentyne	3. C. Perry	4. L. Forwood		

**Minutes**

**1. Previous Minutes**

**Accepted by:**

**Seconded by:**

**2. Correspondence**

**In Correspondence**

**Out Correspondence**

•

•

**3. Reports**

**3.1 Presidents Report – Stuart Dale**

- Last year was a great year for building our bank accounts. We now have a very healthy account and can start making some of our ideas a reality.
- Still waiting on the perimeter fence to be completed before we start purchasing things for the school. We don't want to work hard for the money to buy these things to only have them destroyed on weekends.
- A shade sail for the ECC Kindy area will be going up this Sunday 19<sup>th</sup> of February. We will have the contractors at the school to complete the works this weekend.
- Looking forward to this year and hope it is just as good as last year.

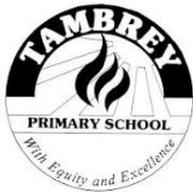
**3.2 Treasurer's Report – Amy Pilkington**

**Banked: \$78,837.70**

Outstanding uniform bill, \$6,000 still owing to the year 6 camp students and \$12,000 owed to the school for school contributions.

**3.3 Uniform Shop Report – Lauren Bruce**

Thank you to Amanda Morley for helping with the start of the year sales. It's been very busy. Great feedback from old and new families with having a good range of stock.



# Tambrey Primary School P&C Association Incorporated

Lot 4225 Tambrey Drive, Karratha WA 6714

## 3.4 Principal's Report – Troy Withers

### Welcome

A warm, and somewhat soggy, welcome to our new and returning families. It has been a very exciting start to 2017 with new faces, familiar faces in new places, capitol works improvements, and most importantly, a real sense of ownership and empowerment of the school community as we embrace being an Independent Public School.

By now, you may well have met our new staff. Please make welcome:

- Miss Jess Bielby – teaching Year Ones in Room 1
- Mrs Candice Eisenkoeck – teaching Year Ones in Room 2
- Mrs Jacqui Webster – teaching Year Two and Threes in Room 7
- Miss Renae Johns – teaching Year Threes in Room 8
- Mr Sam Gardner – teaching Year Fives in Room 15
- Mr Scott Ross – teaching Year Sixes in Room 17
- Miss Brooke Argentieri – teaching Physical Education
- Mrs Jolene Kavanaugh – supporting the intervention program in Block 5
- Miss Shelley Alder – supporting the intervention program in Block 4
- Mrs Jessica Alexander – teaching Pre-primary on Thursdays in ECC4

We also welcome back:

- Mrs Danya Breman - Manager Corporate Services
- Mrs Sarah Wilkinson – Special Needs Education Assistant

Some staff are taking on different roles also:

- Mr Brett Mullen – Deputy Principal
- Mrs Michelle Downes – teaching and coordinating our Year 3-6 intervention program
- Mrs Alicia Calder – teaching Year One and Twos in Room 5
- Mrs Michelle Fitzgerald – teaching Year Threes in Room 9
- Mrs Shannon Bramely - teaching Kindy in ECC5
- Mrs Rebecca Boudeville – teaching Kindy in ECC3
- Mrs Belinda Morris – teaching Kindy in ECC3
- Mrs Ashley Bagdonas – teaching Kindy and Pre-primary
- Mrs Marilyn Fernandes – teacher supporting classroom observations
- Mrs Lorraine Grey – internal relief teacher
- Mrs Sue-ann Scobie – teaching music
- Miss Tahlia Banks - supporting the intervention program in Block 1

A special welcome to Mrs Jessika Morgan, our school psychologist who now works with us 4 days every week. And Mrs Elaine Wilson, our School Chaplain who works with us every Thursday, and Tuesdays on even weeks.

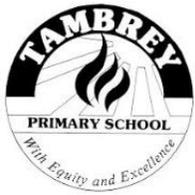
### Census

Friday, 17 February is a very important date for schools, as it is on this day that the number of students enrolled and attending determines final financial resources available from the Department of Education for the year. The Student Centred Funding Model then allows us to decide how to spend this money on the human and physical resources that best meet the needs of our students. I encourage all families to ensure your children are properly enrolled at school, attending on a regular basis and continue to notify us of reasons for absences.

The magic number this year was 588!

### Independent Public School Board

We are now an Independent Public School! Ultimately, what this means is that we, *all of us*, accept a greater sense of empowerment to make a difference for the benefit of the children enrolled at Tambrey. Along with greater autonomy to make and enact decisions, comes greater accountability for those decisions. One of the more obvious changes is the transition from a School Council to a School Board. While essentially the same, establishing a board of an Independent Public School is an opportunity to attract a broader cross-section of people with a range of experiences and expertise. Strong community and business representation ensures the board can make an even more significant contribution to the development of the school. Parent and staff expertise ensure that children are at the forefront of everything that we do. The board reviews the vision of the school to ensure that it reflects the aspirations and needs of the community. The board can have an important influence on the direction of the school, with members bringing ideas and lending their expertise to strategic planning and community partnerships. Professional skills in areas such as management, finance, procurement, marketing and cultural knowledge support the principal and strengthen the school's capacity to meet the needs of its students.



## Tambrey Primary School P&C Association Incorporated

Lot 4225 Tambrey Drive, Karratha WA 6714

As part of the transition process, the School Council agreed to relinquish their positions, allowing for elections to be held for School Board membership in 2017. We adopted a new Terms of Reference that calls for 4 parent representatives, 2 staff representatives and 2 community members. Elections are to be held for the first two categories. Parents and staff then vote for their respective categories. A staff member must be voted for as a staff member and cannot nominate as a parent. The elected group will then call for community nominations and decide who brings the necessary expertise and experience to the Board.

As the Principal of the school, I am calling for nominations from parents of children enrolled at Tambrey to become members of the inaugural Tambrey School Board. Half of the tenures will be for 1 year, half will for 2 years initially. You are asked to provide a brief summary of the expertise, experience and representation you offer as a parent representative on the Board, by 4pm Friday 17 February 2017.

The key to a successful School Board is genuine representation of the whole school community and empowerment of that community in the election process. I would very much like to have more nominees than positions so that everyone has a chance to vote for who they would like to represent them on the Board. If you would like any further information, please don't hesitate to contact me.

### **Security Fence**

Despite some initial delays, I am very pleased with the progress and appearance of the security fence. I appreciate everyone's patience and understanding of the minor disruption to parking and access during construction of the fence. The wet weather has certainly complicated this but the majority of people have taken care to ensure the safety of themselves and those around them as they enter and exit school grounds.

Careful consideration and consultation has taken place to ensure security, ease of access and manageable logistics. There will be pedestrian gates alongside each of the entrances off Tambrey Drive, at the corner of the basketball courts near the sports shed, in the middle and Southern end of the oval, near the South Eastern corner of Block 5, and in the corner of the overflow parking area behind ECC5. I am confident that no one will mind having to walk an extra 20-30 metres for the sake of a safer and more secure learning environment for their children. There will be a gate in line with the marked crosswalk in the visitor car park off Tambrey Drive but this will only be open on occasions such as learning journey and presentation night. In addition to the driveway access to the car park and the service entry off Tambrey Drive, there is double gate access between Block 5 and the oval that will only be open when vehicle access is required for capitol works.

### **Parking**

Thank you for the care taken during recent wet weather and fence installation.

### **Last paper newsletter**

After much feedback about moving with the times and effective communication, all things going to plan, this will be our last paper newsletter! Facebook will be our new best friend and preferred method of communicating with our community. We aren't looking to replace the Tambrey P&C page. That will remain a positive forum for Tambrey parents to support each other and the school. Rather, up to date, readily accessible information, direct from the source, will be able to be disseminated efficiently and effectively to a targeted audience – you the parents and carers of Tambrey. Those that know me, will know I am stepping out of my comfort zone! But I am confident that this initiative will prove to be a positive step welcomed by the majority of our community. I am sure it will evolve over time to be a powerful communication tool for our school. If you are interested in joining a working party to inform the progress of this endeavour, please let me know. (and yes, that will mean you have to have read this newsletter!)

### **Orderly Learning Environment**

We have implemented a number of initiatives to improve the orderly learning environment this year. The recess and lunch breaks have been pushed forward 10 minutes to allow for "form class" to occur first thing every day. Students have 10 minutes of quiet eating time, 20 minutes of play and 10 minutes "cool off" time in a mini-assembly format with key messages delivered. Music will soon replace the warning sirens at 8.10, 10.45 and 1.20. These changes have been well received by staff and students. I welcome your feedback as parents.

### **SMS notification of class placements**

This year we implemented the use of the SMS MessageYou service to notify families directly of their child's class placement. This was a success from the schools' point of view. I welcome your feedback as parents.



**Tambrey Primary School  
P&C Association Incorporated**

Lot 4225 Tambrey Drive, Karratha WA 6714

<b>4 Voting for 2017 P&amp;C Committee Positions</b>					
<b>Position</b>	Treasurer	<b>Member Nominated</b>	Amy Pilkington	<b>Nominated By</b>	Lauren Bruce
<b>Accepted/Declined</b>	Accepted	<b>Moved</b>	Lyn Gillon	<b>Seconded by</b>	Amanda Morley
<b>Position</b>	Secretary	<b>Member Nominated</b>	Nikki Hemmett	<b>Nominated By</b>	Anrie Oosthuizen
<b>Accepted/Declined</b>	Accepted	<b>Moved</b>	Carrie Pianta	<b>Seconded by</b>	Jen Hill
<b>Position</b>	Vice President	<b>Member Nominated</b>	Leah Lobato	<b>Nominated By</b>	Allysa Mansfield
<b>Accepted/Declined</b>	Accepted	<b>Moved</b>	Lauren Bruce	<b>Seconded by</b>	Jess Alexander
<b>Position</b>	President	<b>Member Nominated</b>	Stuart Dale	<b>Nominated By</b>	Lyn Gillon
<b>Accepted/Declined</b>	Accepted	<b>Moved</b>	Sarah Winfield	<b>Seconded by</b>	Jen Hill
<b>Executive Member 1</b>	Lauren Bruce	<b>Executive Member 2</b>	Amanda Morley	<b>Executive Member 3</b>	Jen Hill
<b>Executive Member 4</b>	Jess Alexander	<b>Executive Member 5</b>	Joe Chuma	<b>Executive Member 6</b>	Carrie Pianta

<b>5 General Business</b>				
Raised by	Item	Response/Action	Responsible Person/s	Date due
<b>6 Meeting closed: 8:30pm</b>				
<b>7 Next meeting – 7<sup>th</sup> of March 2017</b>				