

**Tambrey Primary School  
P&C Association Incorporated**

Lot 4225 Tambrey Drive, Karratha WA 6714

**AGM Meeting Minutes**

Date held	7 <sup>th</sup> March 2017	Location	TPS Staff Room	Meeting Opened	7:30pm
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Attendees	1. S. Dale	2. N. Hemmett	3. C. Pianta	4. T. Withers	5. J. Murphy	6. J. Chuma
	7. C. England	8. J. Hill	9. J. Alexander	10. L. Bruce	11. A. Morley	12. A. Pilkington
	13. S. Linn	14. K. Chandler	15.	16.	17.	18.
Apologies	1. K. Kammerer	2. A. Ballentyne	3. C. Perry	4. L. Forwood		
	5. A. Morley	6. L. Morris	7. L. Lobato	8.		

**Minutes**

**1. Previous Minutes**

**Accepted by:** Jen Hill

**Seconded by:** Stuart Dale

**2. Correspondence**

**In Correspondence**

- Sushi Invoices
- Nature Direct – Linda Morris: Rewards Program Letter
- Leethal Invoice
- Fun Run email passed onto Stuart

**Out Correspondence**

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**3. Reports**

**3.1 Presidents Report – Stuart Dale**

- Easter Busy Bee; Trees to be planted, the rocks for the dry creek bed, tyres for paly areas & the climbing structure. We need to organise with the right people to get machines in here to get it moving. Jess will have a plan drafted that we can run from. We may need to spend some money during the holidays to have this done. Can we have a vote to make sure this is ok? – All for
- We will put a message out to tell people that/what we are doing, if they want to come down and help

Carrie Pianta – How will all the trees be watered?

Stuart – Linda has a group that will look at taking ownership of the trees, then it will be retic. Could also look at each class owning a tree and having to water, take care of it.

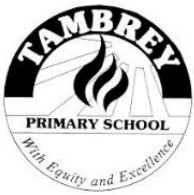
Carrie Pianta – What is the hold up with the retic?

Stuart – Basically vendor is busy after the rain, weed spraying etc... we've just been pushed back slightly. Will be here tomorrow morning.

- Fun Run – getting constant calls for the Fun Run. I can't commit to running it this year, is anyone prepared to run it.

Nikki Hemmett – I will take this on & co-ordinate. Can we run it in house?

Stuart – Liaise with the new PE teacher Brooke. Yes, we can run it in house.



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**3.2 Treasurer's Report – Amy Pilkington**

**Banked: \$46,009.34    Canteen: \$8, 317.83**  
\$6,000 still owing to the year 6 camp students.

**3.3 Uniform Shop Report – Lauren Bruce**

Just placed a top up order of around \$8,000 which should see us until the end of the year. Have been approached again in regard to the 'Barcoding System' available, I don't think it is required here. We have a good system in place which is easy to manage

**3.4 Principal's Report – Troy Withers**

- School FB page launch – main source of information and promotion of the school
- School Board membership – celebrating our empowered community. Evette Smeathers, Dan Pedersen, Nikki Hemmett, Aaron Bruce, joining Anissa Hinchcliffe, Julie Pullen as staf reps.
- Deputy appointments, Julie Pullen, Brett Mullen.
- Leading Learning 4 All launch
- Appreciation for the shade sails in kindy, busy bee, nature play, fund raising lunches, Census lunch
- Census – 558. Plan A remains in place
- Minor works flexibilities up to \$10 000– don't like paying for things that someone else will or should pay for but with SCFM and IPS, we do have flexibilities to do what we need / want to do
- Capitol works projects over \$10 000– same as above... so! - Permanent shade - Storage for nature play - Upgrade to undercover area – enclose, air condition, line floor, insulate ceiling, upgrade sound system

Progress on other projects

- Unofficial carpark at rear of school, Central office support
- Fence, almost complete
- Exterior Paint job possible by the end of the year
- Retic to front has been reissued

General;

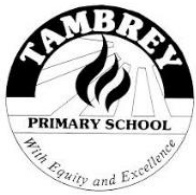
We have sourced some free furniture that will replace some existing staff furniture. There will be a shout out for some muscle to help remove the old furniture in the coming weeks.

Sally Linn – Do the community members of the board need to be separate from the school or can they be parents within the school?

Troy – The elected members will look at the current skill set to make sure we are representing our community and they decide what gaps we may need filled. We will ask people to nominate, the board members will then elect the community members. They don't can be parents/members of our Tambrey community.

Sally Linn – Is there criteria required?

Troy – No, not written. We will need to meet with current members and see where we are at.



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<b>4 General Business</b>				
<b>Raised by</b>	<b>Item</b>	<b>Response/Action</b>	<b>Responsible Person/s</b>	<b>Date due</b>
N.Hemmett	Easter Raffle – Change from Easter Egg Raffle to Donation Raffle. Take it out of the school to sell tickets. Try for 3 major prizes... ?? Will need a licence for a raffle permit. The P&C could donate the eggs for the Class Easter Raffles.	<ul style="list-style-type: none"> <li>- All for – write letters for donations. Give it a go.</li> <li>- N.Hemmett to co-ordinate with S.Dale</li> <li>- Tickets will need to be made</li> <li>- Permit to be submitted</li> </ul>	N.Hemmett	
N.Hemmett	Election Canteen – any P&C parents able to help that weekend? Can the P&C purchase the products up front? & be reimbursed?	<ul style="list-style-type: none"> <li>- Carrie Pianta</li> <li>- Amy Pilkington</li> <li>- Lauren Bruce</li> <li>- Linda Morris</li> </ul>	N.Hemmett	
L.Bruce	Can parents come in earlier at the beginning of the year to drop off kids stationary? So on the first day of school, all attention is on the children without having to worry about the school items, where things should go etc.	<ul style="list-style-type: none"> <li>- Definitely look into, work in with Troy to sort something for next year</li> </ul>	L.Bruce/T.Withers	
A.Pilkington	Approached by Ashley Bagdonas in regard to purchasing a defib. machine for the school.	<ul style="list-style-type: none"> <li>- There is a recommendation for defibs not to be used on children. Need to look further into this &amp; get the right information.</li> </ul>	A.Pilkington	
<b>5 Meeting closed: 8:30pm</b>				
<b>6 Next meeting – 4<sup>th</sup> of April 2017</b>				