

Tambrey Primary School
P&C Association Incorporated

Lot 4225 Tambrey Drive, Karratha WA 6714

AGM Meeting Minutes

Date held	1 st August 2017	Location	TPS Staff Room	Meeting Opened	7:30pm
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Attendees	1. A.Pilkington	2. S.Dale	3. T.Withers	4. N.Hemmett	5. L.Bruce	6. J.Chuma
Apologies	1. C.Perry	2. A.Morley	3. K.Kammerer	4. L.Lobato	5. C.England	6. L.Forwood
	7. C.Pianta	8. G.Bulinski	9. J.Hill	10. L.Morris	11. N.Ralph	12. J.Alexander

Minutes

1. Previous Minutes

Accepted by: Lauren Bruce

Seconded by: Amy Pilkington

2. Correspondence

In Correspondence

- OfficeMax – Terms of Trade
- Troy Withers – CSIRO Fundraising opportunity
- Jessica Alexander – Apologies & comments (In General Business section)
- Teacher's requests

Out Correspondence

- OfficeMax – requested they change our delivery charges to the same as last year. Awaiting a response
- CSIRO Survey set up for Fundraising

3. Reports

3.1 Presidents Report – Stuart Dale

- Have been chasing up Handy Hands in regard to the retic. They started work on it yesterday!
- The trees are in along the back fence of the carpark and there are a couple on the lawn.

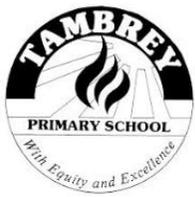
3.2 Treasurer's Report – Amy Pilkington

Banked: \$62400.36 Canteen: \$8, 319.19

Still chasing Danya in regard to the uniform money paid using the Administration EFTPOS machine. Teacher request invoices have not been received, so we will need to pay for that. \$12,000 still owing to the year 6 camp students, 2016 & 2017. Spoken to Danya and there are still outstanding invoices from 2016 Year 6 group. Received almost \$300 in commissions – thanks Kylie Kammerer.7

3.3 Uniform Shop Report – Lauren Bruce

Everything going well. Uniform shop is fully stocked, won't need anything until the end of the year.



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3.4 Principal's Report – Troy Withers

Twilight Faction Carnival:

- Approval to close early on Thursday 24 at 12.50pm in preparation for a 3.30start and then open at 10.50am on Friday has been granted. This is in response to feedback from community and staff following last year's event. We have streamlined the event to be on a tighter timeframe, with a start time of 3.30pm. It will be at Tambrey Oval
- Formal request to P&C to cater dinner for the evening. The Pavilion has been booked for this purpose.

Celebrations:

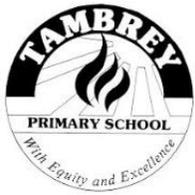
- Involvement in **FeNaCING Float** collaboration between staff students and parents.
- **Whale Shark Race** Around the World 2018 kicks off Middle of August
- Thank you for the support of **Teacher Requests**
- **Thank you** for the morning tea for **Lorin Nicholson** staff session Saturday morning. We conducted a staff survey recently regarding the suitability and impact of this. One of the key findings was the need to revisit the messages to ensure lasting impact, that we asked a lot of one presenter, but overall positive in terms of the use of Trade Off, theme, and structure.

Updates:

- **Staffing-** welcome to Rebekah Jarvis taking over from Emma Lee in Rm 12 as she prepares to have a baby. A number of fixed term positions are in place to cover long term absences and ensure continuity of initiatives and programs
- **Enrolment fluctuations** identified 23 additional students by count late last term. Support was sought from DoE and was forthcoming to the tune of approx. \$100 000 which will be used to employ additional staff to support year levels and classes experiencing enrolment pressure. This is a better option than a restructure of classes and recognises the flexibilities of staff to accommodate change
- **Under covered area upgrade** continues in the planning stage with likely scenario to include expansion of existing foot print, enclosure and air conditioning to ensure a comfortable, appropriate meeting, learning, eating place now and into the future. Happy to explore fundraising potential to support the initiative and to make use of the space in the future eg movie, quiz nights
- **Enrolment currently sits at 571** up from 552 funded at census. We anticipate 600 in 2018. We have sought and had approved 1 GP transportable and 1 ECC transportable for the commencement of 2018. Class structures are dependent on sound planning based on knowledge and anticipated enrolments, industrial instruments, funding, physical resources, human resources. An example of this is the current process to apply for Kindy placement in 2018. Currently have 64 apply (in boundary) only 3 of which are Indigenous, so given the approx. 30% Indigenous profile of the school, it can be expected to have 90+ Kindy kids enrol – hence the need for additional classrooms. Whether this ends up needing to be a KP or a K, remains to be seen and can be flexible as required. It opens up potential for a room to be used 5 days a fortnight for purposes other than a class if it's K alone.
- **Safe Access to School from Mantaray Loop** support is continuing with in-kind support from Karratha Earthmoving providing a site survey and DoE making a commitment to determine costing for delivery of a sealed carpark. Visits from Kevin Michel and Minster for Education Sue Ellery later this week will further raise awareness at a different level. The Board's involvement at this level is appreciated.
- **Outside School Hours Care** Deed of license being sought to offer such a service following consultation with the community to identify the need and Board in principle endorsement. Complexity of space available is an issue that may well be resolved if and when the under covered area upgrade goes ahead. It may be worth waiting for the right solution rather than a compromised one.

4 General Business

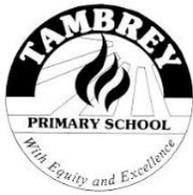
Raised by	Item	Response/Action	Responsible Person/s	Date due
J.Alexander (Correspondence via email)	Nature play update - Music Wall Please find attached a receipt for some music wall materials I purchased for the high school. The purchase of assorted supplies (within reason) was approved at a previous meeting but don't have minutes to recall which one, but it was the	From minutes: Nickie Ralph brought in quotes for chimes – all were very expensive and delivery charges were also very		



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	<p>meeting when I asked for permission to buy large wind chimes if the design included it and where I asked if someone could take over the organisation of the music wall and Nikki Ralph volunteered. Rod Morris reports that they are progressing well now that they have actually started construction. I provided them with the left over clear varnish purchased by P&C.</p>	<p>high. Stu suggested we look at trying to put a homemade 'something' together.</p>		
	<p>Pilbara Ports Authority Grants At the NP assembly - Damien Miles said to make sure we contact them when we are ready for stage 2 of the nature play. He was impressed with the video and how much research was put into the benefits of nature play and how much input the kids had.</p>			
	<p>Kindy yard Bec, Belinda and Shannon have asked if there are any plans for any nature play items in the kindy yard. I have told them the kindy yard was ear marked for the shipping container/shed and spare parts and that we were still looking into a tunnel for that side. They would like something for the kids to climb on if possible. The staff survey also indicated that the ECC staff would like more nature play in their area (the project actually started with the ECC request but we have worked predominantly on the Primary areas). I have emailed the ECC staff for us to review the ECC top ten NP items and make a plan going forward to put forward to the P&C, but am waiting for a meeting to be scheduled.</p>	<p>Stu: Kindy area is limited in terms of space, and without hindering the retic in the area. Loose play parts are great. Can still look into the tunnels. Look at getting another shed for loose play stuff.</p> <p>Troy: May get a shed with the new kindy class coming in 2018</p>		
	<p>ECC shed shelving update Hopefully you saw the FB post during the holidays of the amazing work the Morley family did of the 2nd ECC shed. Ben gave up time out of his first block off since returning back to the 7 on 7 off roster to get it done during the holidays. It was a long, dusty and hot day in the shed, so I thanked them on behalf of the P&C with a carton of cold beer (and a 6 pack of rum and cola from me personally). He will work on the final teacher resource shelves in the brick storeroom on a weekend when his family and work commitments allow. Due to ongoing shoulder problems, I may need to ask for help to empty then refill the shed when he is ready.</p>	<p>Stu: Fantastic work with the shed, thanks to Ben and Amanda Morley</p> <p>Troy: Awesome work – thanks Ben and Amanda for all their hard work</p>		



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	<p>Float (I want this minuted!!!!)</p> <p>My personal thanks to Nikki for stepping in for the float to direct the volunteers and organise the working bees etc. Thanks to the parents who have helped in any way with getting donations for materials, the truck and the art work. (On a side note- have we got the words- Eco Ocean or Whale shark race around the world on there anywhere? Perhaps consult with Troy to see if that is necessary for the \$500 sponsorship we are receiving from them)</p>	Troy: The promotion of Science Week is not required for the float.		
	<p>Teacher requests</p> <p>We have some VERY, VERY happy teachers in school- thank you for supporting the staff wish lists for replacing aged items or buying new items for STEM etc.</p>			
	<p>Supporting a fellow school</p> <p>I am doing prac at Millar's Well and they are trying to get Nature play going as well. They would like a cemented creek bed but were planning on collecting rocks from out bush. Seeing as we still have such a large pile of river rocks that the kids collected sitting near the shed, would we be able to donate some to Millar's Well, as an act of community spirit and good will. Delivery not included - they would need to collect themselves. Just a thought.</p>	Troy: We will hold off until we have a plan for stage 2		
N.Hemmett	<p>Everywhere Travel and Cruise Flight donation – I've spoken to Cass and we think it would be more beneficial for the P&C if we run the raffle over a couple of weeks rather than just the day. I will just need to organise a permit for it. Will it be for Learning Journey or Presentation Night?</p>	All: Presentation night and all agreed for the raffle to be held over a few weeks to sell more tickets.		
N.Hemmett	<p>Can I book in a time for the school disco for Term 4 – at the Leisureplex.</p>	<p>Stu: Yes</p> <p>Amy: Can we have a different theme?</p> <p>All: yes, we can just say dress up.</p>		
N.Hemmett	<p>Can we have a Christmas theme for the presentation night?</p>	<p>Troy: Staff lead the theme – can definitely look at it.</p> <p>Lauren: When is the presentation night?</p> <p>Troy: Monday – Week 9</p>		
S.Dale	<p>Who makes the decision on who starts swimming lessons this term and next term?</p>	Troy: Alex from the pool & the Dept		
5 Meeting closed: 8:30pm				
6 Next meeting – 5th September 2017				