



APPLICATION FOR A PLACE IN A KINDERGARTEN PROGRAM IN 2016 (Programs for children aged four by 30 June 2016)



Applications should be made prior to and including **Friday 24 July, 2015**.

In the interests of continuity in your child's schooling, we highly recommend your application is made to your local intake school (see below for reference). **Please attach proof of your usual place of residence to this application form.** An example of this would be a utilities account (electricity, water or telephone) showing your name and usual place of residence. Application for a Kindergarten place may be made at only **ONE** location.

Name of child: _____ MALE FEMALE
(First Name) (Surname)

Child's date of birth: ____/____/____ Aboriginal/Torres S.I. YES NO

Address: _____

Nearest intersecting street: _____

Name of parent/guardian: _____
(First Name) (Surname)

Phone number:(H) _____ (W) _____ (M) _____

Name(s) and year level of older brothers or sisters who will be attending this school in **2015**.

Permanent Resident of Australia? YES NO

If no, please indicate date entered Australia: _____ Visa Sub Class No. _____

Can your child speak/understand English? YES NO

If your child's main language is other than English, please specify: _____

Disability/Medical Condition?

This information will assist the school principal with considering whether any specific or additional resources are required and available to assist the school with providing the best educational program for your child.

Physical Intellectual Other Medical Condition

Please outline nature of disability/medical condition: _____

I declare that this is the **only application** for a Kindergarten place that I have made for my child.

Signature of parent/guardian: _____ Date: _____

CHECKLIST

When confirming enrolment please ensure that you bring along the following documents:

Proof of address child's birth certificate immunisation records passport showing entry visa
(if applicable)

Please note the following Education Department guidelines will be applied.

- Priority 1** Children living in the intake area of the local-intake school, who will have a sibling enrolled at the school, and who lives nearest the school.
- Priority 2** Children living in the intake area of the local-intake school, who will not have a sibling enrolled at the school, and who lives nearest the school.
- Priority 3** Children not living in the intake area of the local-intake school, who will have a sibling enrolled at the school, and who lives nearest the school.
- Priority 4** Children not living in the intake area of the local-intake school, who will not have a sibling enrolled at the school, and who lives nearest the school.

Local Intake Areas for Karratha Township

Tambrey Primary School—Nickol/Nickol West/Tambrey Estate	Karratha PS—Bulgarra
Millars Well PS—Baynton/Balmoral Caravan Park/Millars Well	Pegs Creek PS—Pegs Creek
Baynton West PS—Baynton/Baynton West	

APPLICATION FOR A PLACE IN PRE-COMPULSORY SCHOOLING PROGRAM IN 2016

GENERAL INFORMATION

A parent/guardian applying to enrol a child in a government school should complete this form. Only permanent residents of Australia and those children holding an approved visa subclass number are eligible to be enrolled in government schools.

Before you submit this application, please contact the school of your choice to find out about the school policies and whether required courses and facilities are available for your child. Please complete one form for each child and attach proof of your usual place of residence to this application form. An example of this would be a utilities account (electricity, water or telephone) showing your name and usual place of residence.

This is an Application for Enrolment only - submitting this form to the school does not mean that the enrolment has been accepted by the school. The Principal will firstly need to determine if there is classroom accommodation and whether an appropriate educational program and health care can be provided for your child at the school. In determining whether an appropriate educational program and health care can be provided for your child at the school, the Principal will need to fully consider the information provided in Section 3 on the application form.

You will be notified by the Principal about the outcome of your application at the earliest possible opportunity. If your application is accepted, you will be required to complete enrolment procedures at the school. Parents/guardians should ensure that the child's birth certificate, immunisation records, school reports, records and samples of work from the previous school, medical advice and any Family Court Orders or parenting plans registered with the Family Court are made available at the time of enrolment.

NB: It is a requirement of the Department of Education and Training that any information on suspensions and exclusions must be provided to the school at the time of applying to enrol a child. This information will help the school to provide your child with the appropriate support, if required. Children currently under suspension from a government school cannot be enrolled at another government school until the suspension period is over. Children who have previously been suspended or excluded from a government school may be required to enter into a behaviour agreement with the school if enrolment is accepted.

TRANSPORT

If you are applying to attend a school other than your local school, transport will be your responsibility. All enquiries regarding school bus services should be directed either to the school where the "Application for Enrolment" is being submitted or to the Department of Transport.

APPEALS

Should you disagree with a school's decision regarding your "Application for Enrolment" you can appeal to the District Education Office in the district in which the school is located.

The District Education Office will then seek to verify whether the process for managing the enrolment decision at the school complied with departmental policies and guidelines. Prior to submitting an appeal, however, it is recommended that you contact the Principal or the Manager District Operations at the District Education Office to discuss your grievance informally. Appeal forms are available from either the school or the District Education Office.

For parents of students with a disability - If you remain dissatisfied with the decision about placement of your child, you may request an independent review of the decision. You should put your request in writing to the Director General, through the relevant District Director. A Disabilities Advisory Panel will be convened to review the placement decision. An opportunity will be provided by the panel for you to present your case. The District Director will be able to provide you with detailed information about the panel.

CONFIDENTIALITY

All information provided on this form will be treated confidentially. Section 242 of the *School Education Act 1999* and the Department of Education and Training's *Information Privacy and Security Policy 2001* preclude this information from being used for any purpose other than:

- to determine whether your application for enrolment can be accepted;
- to assist the school with addressing any needs for your child if enrolment is accepted; and
- to comply with legal requirements or ministerial directions.

For further information on Early Childhood Education visit the Department's of Education and Trainings web site at:

<http://www.det.wa.edu.au/education/ece/>